ACHIEVE

Microsoft Dynamics NAV
Rapid Implementation Methodology

Get up and running fast -- without disrupting your business. Microsoft Dynamics NAV Rapid Implementation Methodology (RIM) helps your consultant streamline the work process with standard tools to organize, collect and import data, and improve the quality of the project. The result is a faster, better, and more predictable implementation.

Key Benefits:

A smooth transition

From the start, you'll be involved in defining the scope of an implementation with a definite course of action, clearly defined responsibilities, and phased stages that can be completed independently to avoid disruption.

Up and running fast

A standardized implementation methodology ensures accurate and complete data and significantly reduces the time and costs associated with manual updates.

Less risk

RIM is tried and tested. Your partner has access to tools, templates and best practice knowledge gathered from Microsoft solutions all over the world, including solutions for specific industries and/or work processes.

Up and running fast and smooth

For years, Microsoft Certified Partners have implemented Microsoft Dynamics NAV and built on the standard functionality to meet industry-specific and company-specific needs.

Now, Microsoft Dynamics NAV Rapid Implementation Methodology (RIM) provides powerful tools based on this experience. These tools help your consultant automate implementation tasks and pinpoint the exact information they need to get you up and running quickly and smoothly.

RIM uses a phased approach designed to complete the implementation rapidly. Then, if needed, you can build on this solid foundation to meet your specific needs. The initial implementation is divided into stages making it very straightforward and structured, and there are a number of tools that help your consultant work with you to complete each stage fast and effectively.

The main tools included in RIM are:

- Project Schedule: Tells you exactly what you can expect and when you can expect it
- Questionnaires: Make it easier to gather and use business information for configuring the application to meet your business requirements
- Industry Data Files: Automated importing of the most repetitive tables reduces the level of customizations making upgrading easier
- Master Data Templates: Make the transfer of legacy data accurate and efficient

Read on to learn about the tools in RIM that help make your implementation smooth.
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Document details exactly what will be delivered when

The **Project Schedule** tells you exactly what you can expect, and when, by clearly defining what your consultant is responsible for doing, what your responsible for doing, and any pre and post conditions necessary.

The schedule draws on the extensive experience and best practices developed by Microsoft Certified Business Solutions Partners to help ensure that every step in the process is clearly understood before the implementation begins.

Below is an example of a Project Template that your consultant can use as part of the Project Schedule. It serves as an agreement between you and your consultant **broken down into manageable phases and tasks**.

A project plan

	🛈	Task Name	Duration	Start
101		⊞ Day 5 - Sales & Purchase	0,88 days	Tue 03-02-04
128		⊞ Training & Print Outs	0 days	Tue 13-01-04
133		⊟ Extensions	1,13 days	Tue 13-01-04
134		⊞ 1 Day Fixed Assets	1,13 days	Tue 13-01-04
145		⊞ 1 Day Relationship Management	0,75 days	Tue 13-01-04
153		⊟ Extensions for medium size project	21,28 days?	Tue 13-01-04
154		⊟ + 5 Days Manufacturing	9,31 days?	Tue 13-01-04
155		⊟ Day 1 Manufacturing Preparation	1 day?	Tue 13-01-04
156	📝	Manufacturing Kick off Meeting	8 hrs?	Tue 13-01-04
157	📝	Manufacturing Implementation considerations	8 hrs?	Tue 13-01-04
158	📝	Manufacturing - Item / Demand	8 hrs?	Tue 13-01-04
159	📝	Introducing the Customer to the Data Migration Concept	8 hrs?	Tue 13-01-04
160		⊟ Day 2+3 - Manufacturing Setup	7,53 days?	Tue 13-01-04
161	📝	Sign off on Manufacturing Setup Questionnaire	8 hrs?	Tue 13-01-04
162	📝	Manufacturing - Item Master Data	8 hrs?	Tue 13-01-04
163	📝	Definition of Manufacturing Master Data	8 hrs?	Tue 13-01-04
164	📝	Define BOM and Routing	1 hr	Tue 13-01-04
165		Define Routing Links	8 hrs?	Tue 13-01-04
166	📝	Define Process oriented master data	8 hrs?	Wed 14-01-04
167		Production Schedule	8 hrs?	Thu 15-01-04
168		Production Forecast Names	8 hrs?	Fri 16-01-04
169		Define Capacity units of Measure	8 hrs?	Mon 19-01-04
170		Define Workshits	8 hrs?	Tue 20-01-04
171		⊞ Master Data	1,41 days	Wed 21-01-04

Key business information reduces implementation workload

The **questionnaires** help your consultant collect key information about your business. This information can be used to structure and document a detailed discussion about your implementation. It also helps reduce the workload by streamlining the repetitive tasks that any implementation requires, such as setting up local address formats, the posting of discounts, automatic cost postings, and number series.

Below is an example of part of a questionnaire that captures specific information about a business to create an in-depth profile that **makes the implementation process more efficient**.

A questionnaire

	A	B	C	D	E
1	FA	Fixed Assets Setup	5603		
2	No.	Question	Answer Option	Answer	Comment
3	1	Do you want to post directly to main assets?	Yes,No		Yes, in this field if you have split your fixed assets into main assets and components and you want to be able to post directly to main assets. No, if you only want to allow posting
4	3	If you wish til limit the date inteval in which posting is allowed please enter the from date	Date		If you enter a date here, that date will be the earliest date on which posting to the fixed assets is allowed. The date you enter now can be changed at a later state.
5	4	If you wish til limit the date inteval in which posting is allowed please enter the to date	Date		If you enter a date here, that date will be the last date on which posting to the fixed assets is allowed. The date you enter now can be changed at a later state.
6	6	Do you want automatic insurance posting?	Yes,No		Yes, post insurance coverage ledger entries automatically when posting acquisition cost entries. No, the program creates lines in the insurance journal instead of posting to
7	7	Default Depr. Book?	Code		
8	8	Insurance Depr. Book?	Code		
9	9	Fixed Asset Nos.?	Code		
10	10	Insurance Nos.?	Code		

Industry data automates and streamlines repetitive tasks

Industry data files are data sets that contain the most repetitive tables (those that contain the same information within a given industry), such as country codes, currency codes, and payment terms. They can be imported automatically reducing the level of customizations, which in turn makes upgrading easier and improves your overall experience. The files have the added benefit of making the solution easier to learn because your people train with real industry data – not just demo data.

Below you can see part of an industry data file. The information is stored in XML and is used to automate the setup of the customer's system, which **makes the implementation cycles more stable and predictable.**
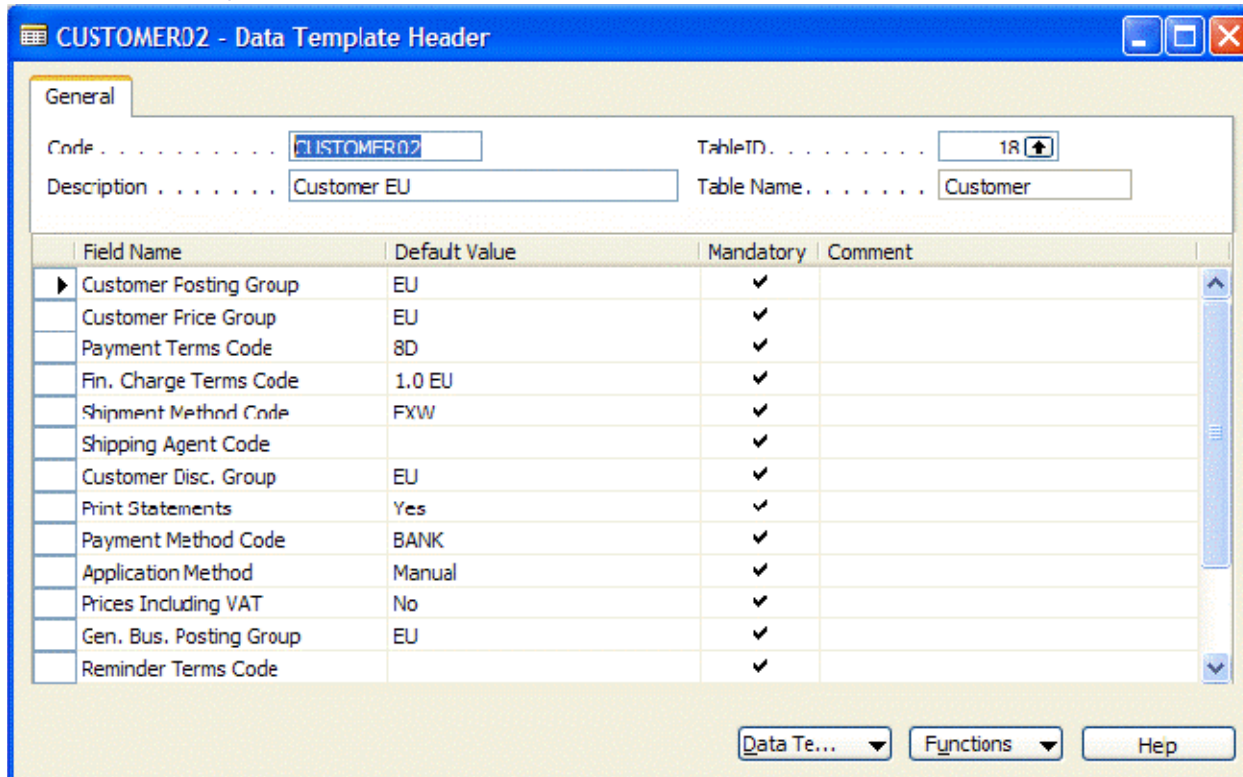
Part of an industry data file

TableID	Table Name	No. of Migration Records	Migration Errors	No. of Records	Fields Included	Imported Date Time	Exported Date
	3 Payment Terms	0	No	33	Yes	19-09-05 09:41	
	4 Currency	0	No	47	Yes	19-09-05 09:41	
	5 Finance Charge Terms	0	No	4	Yes	19-09-05 09:41	
	6 Customer Price Group	0	No	4	Yes	19-09-05 09:41	
8	Language	0	No	46	Yes	19-09-05 09:41	
	9 Country	0	No	52	Yes	19-09-05 09:41	
	10 Shipment Method	0	No	22	Yes	19-09-05 09:41	
	42 Rounding Method	0	No	21	Yes	19-09-05 09:41	
	Information	0	No			19-09-05 09:41	
		0				19-09-05 09:41	

Templates make it easier to transfer your data

Master Data Templates simplify the process of transferring and setting up master legacy data, such as customer, vendor, and inventory information. These templates are comprised of mandatory Microsoft Dynamics NAV fields and your own master data organized in groups, which **make the transfer of data accurate and efficient**.

Below, you can see a screenshot of a master data template that includes the required Microsoft Dynamics NAV data. This means that the only data you would have to transfer from the customer's legacy system would be basic information like Name, Address, City, Phone and E-mail from, are in template.
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A Master Data template

About Microsoft Dynamics

Microsoft Dynamics is a line of integrated, adaptable business management solutions that enables you and your people to make business decisions with greater confidence. Microsoft Dynamics works like and with familiar Microsoft software, automating and streamlining financial, customer relationship and supply chain processes in a way that helps you drive business success.

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